Mastering the Monarch: A Hands-On Workshop Agenda

Day 1: November 13, 2025

Topic	Description
Check In	Participants sign in and gather materials for the day
• **Introductions** • **Questions and Expectations** • **Basic Monarch Information**	• Review Monarch applications • Navigation, including point and click • Contextual help • Settings (e.g., Wi-Fi) • Language profiles
Break	
KeyWord and File Management	• How to import files to the Monarch • Basic abilities of KeyWord • Creating and saving a document
Lunch	
Victor Reader	• What is the Victor Reader? • Importing books and setting up Bookshare accounts • Navigation within books • Viewing images in Victor Reader
Break	
Monarch and Screen Reader Support	• Monarch with JAWS • Benefits of multi-line displays with screen readers
Updating the Monarch and Questions	• Updating online • Updating offline • Locating release notes for updates • Benefits of keeping Monarch up to date

Day 2: November 14, 2025

Topic	Description
Quiz **Tactile Viewer**	• What is the Tactile Viewer? • Navigating images • Importing images • Supported file types
Break	
American Printing House for the Blind (APH) Tactile Graphic Image Library (TGIL)	• Working with the APH TGIL • Finding images in the TGIL • Navigating the TGIL • Downloading from the TGIL
Lunch	
Wing It	• What is Wing It? • How can teachers benefit from Wing It in the classroom? • Wing It: Test it out
Key Math	• How does KeyMath work? • Creating graphs
Break	
Key Math Part 2	• Exporting graphs into a document • Basic calculator • Math mode in KeyWord
Clarifying Questions	• Open Q&A • Training feedback