



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

GRETCHEN WHITMER
GOVERNOR

MICHAEL F. RICE, Ph.D.
STATE SUPERINTENDENT

Assistive Technology (AT) Loan Rationale Form

The Michigan Department of Education – Low Incidence Outreach (MDE-LIO) provides educational equipment to local educational agencies for use in conjunction with programs for students who are Blind or Visually Impaired. MDE-LIO will loan assistive technology (AT) equipment and/or software to Michigan’s local educational agencies, upon approval, for an eight-week trial period for use by a student who has an individualized education program (IEP) stating that AT is necessary for the student to meet the IEP objectives. The equipment is to be used only under direct supervision by the instructional personnel requesting the loan. Districts wishing to borrow AT from MDE-LIO must submit a completed Loan Rationale Form, which will be reviewed by a committee for consideration. Upon approval of the loan, a signed Loan Agreement will be required.

Please return completed form by fax (517-335-1632), mail (MDE-LIO, P.O. Box 30742, Lansing, MI 48909), or email (msdb-outreach@michigan.gov).

Requestor's name:		Submission date:	
Agency:			
Phone number:		Email address:	
Student UIC:		Age:	
AT Device:			
Justification statement: Please include a statement indicating how this equipment will be used for your student. Include specific IEP goals and objectives you expect this AT to support.			
Please describe the training you (teacher) have had on this type of device and your experience using it with students:			

Would you like to request a training/additional training on this piece of equipment? Yes No



Low Incidence Outreach
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For Office Use Only

Approved

Denied

Explanation: