Secondary Transition Guide For Students Who Are Deaf Or Hard Of Hearing



A guide for successful transition

This guide is a suggested tool for collecting and tracking data for students who are Deaf or Hard of Hearing. Educators can use this document to help students successfully transition to post-school life.



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Introduction

Educators can use the Secondary Transition Guide for Students Who Are Deaf or Hard of Hearing to empower students to make the connections and decisions they need to successfully transition to post-school life.

The Secondary Transition Guide is divided into two sections: the Student Profile of Transition Skills and the Transition Guide. Both sections may be used together to help track students' progress toward their post-school goals.

Student Profile of Transition Skills

The Student Profile of Transition Skills records a student's transitional skills beginning in 7th grade and ending in 12th grade (or the student's postsecondary program). This section provides a quick look at a student's cumulative progress toward skills that will help him or her achieve postsecondary goals. The section also includes information on academic performance, functional performance, progress toward postsecondary goals, and development of self-advocacy skills. Additional comments may be made in this section by the educator, support staff, the student, or family members. These comments will help create a more complete profile of the student's skills and progress.

Secondary Transition Guide

The Secondary Transition Guide provides suggested objectives that can be used to measure student progress through the transition process. The objectives are divided into various sections, that including self-advocacy, career/skill development, academic development/educational goals, independent living skills, social skills, and community involvement/extracurricular activities.

Student Profile of Transition Skills

The Secondary Transition Guide for Students Who are Deaf or Hard of Hearing begins with a convenient longitudinal record of each student's academic progress, a summary of functional performance, postsecondary goals, and agency involvement.

Use the Student Profile to:

- Record pertinent information such as: report card grades, grade levels, student/family input, student strengths/weaknesses, postsecondary vision, etc.
- Record assessments used during 7th grade through the postsecondary years.
- Record anecdotal notes that summarize important factors impacting the student's progress in attaining proficiency in transition skills.

In addition:

Filling out the Student Profile will aid the completion of the Summary of Performance form (SOP), which must be completed the final year of a student's education in accordance with the *Individuals with Disabilities Education Act* (IDEA).

Please check to verify the SOP form utilized by your district.

THIS DOCUMENT IS INTENDED AS A SUPPLEMENT TO OTHER STUDENT INFORMATION. IT IS NOT A SUBSTITUTE FOR, NOR SHOULD IT BE USED TO PROVIDE LEGAL DOCUMENTATION OF A STUDENT'S PROGRESS TOWARD ATTAINING EDUCATIONAL GOALS.

Student Profile of Transition Skills: Academic Performance

Name:			Date of Birth: District:				
Report Date:	Grade:		Eligibility:		Antici	pated Exit Date	e:
School Year	7th	8th	9th	10th	11th	12th	Postsecondary
Reading Grades, Levels, Strengths, Weaknesses							
Math							
Writing							
Learning Styles							
Assessment/Vocation							
Assessment/State							
College Entrance Scores	NA	NA	NA	NA			
Additional Information Honors, Accomplishments							
Comments:							

Student Profile of Transition Skills: Functional Performance

Name:			Date of Birth:			District:	
Report Date:	Grade:		Eligibility:		Anti	Anticipated Exit Date:	
					•		
School Year	7th	8th	9th	10th	11th	12th	Postsecondary
General Ability/ Problem Solving							
Attention & Organization							
Communication							
Social Skills Behaviors							
Independent Living Skills							
Self-Advocacy Skills							
Additional Information							
Comments:							

Student Profile of Transition Skills: Student's Postsecondary Goals

Date of Birth:

Name:

District:

Report Date:	Grade:		Eligibility:	Anticipated Exit Date:		Anticipated Exit Date:		2:
School Year	7th	8th	9th	10th	11th	12th	Postsecondary	
Employment								
Education/Training								
Independent Living Skills								
Accommodations Used for success in school								
Modifications Used for success in school								
Assistive Technology								
Recommendations To meet postsecondary goals								
Agency Involvement Representative								
Comments:								

Secondary Transition Guide

The Secondary Transition Guide for Students Who are Deaf or Hard of Hearing is a checklist designed to be kept in a student folder (not CA60) by a teacher. Use this document as a reference tool to guide and ensure effective programming for attaining life skills. Checkboxes are used to chart growth in academics, self-advocacy, etc.

The Secondary Transition Guide can be used:

- To provide an informal way to collate pertinent information that can be referenced in addressing the transition page of the individualized education program (IEP) (which is required by the IDEA to be in place by the time the student turns 16) and promoting discussion among professionals, families, and agencies
- As an effective tool to review transition progress from 7th grade through the postsecondary years
- To furnish a cumulative record separated by year/grade

In addition:

- Contributors can include the student, educators, family, and community members
- Relevant assessments could include the Educational Development Plan (EDP), the IEP, academic testing, vocational testing, informal interviews, observations, professional reports, etc.

Secondary Transition Guide For Students Who Are DHH 7th Grade

Student Name:	Date:
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Self-Advocacy	Career/Skill Development	Academic Development/ Educational Goals	Independent Living Skills	Social Skills	Community Involvement/Extra- curricular Activities
 □ Attends IEP meetings □ Presents about accessibility needs (letter, Prezi, PowerPoint, etc.) □ Advocates for individual needs □ Recognizes social skills necessary for successful advocacy and for requesting help (i.e., politeness, nonconfrontational tactics) □ Defines personal hearing levels □ Knows how to use an interpreter □ Aware of Deaf culture □ Aware of the need to protect hearing □ Aware of methods for using the phone (i.e., texting, video relay) 	Participates in career exploration/interest inventories 2-3 career/interest skills and talents known Exposure to vocabulary and information needed for general forms Meets with school counselor to develop EDP Understands the importance of being on time	☐ Is informed of personal reading and math levels ☐ Demonstrates awareness of various communication choices for effective communication ☐ Takes responsibility for assignments	Aware of banking skills Exposure to health and hygiene terms Developes basic cooking and measurement skills Develops grocery shopping skills Discusses personal leisure activities Exposure to appropriate use of technology (i.e., etiquette, safety) Exposure to emergency safety rules Knows emergency contact information Aware of personal safety habits Aware of good nutrition Dresses appropriately	☐ Initiates a conversation ☐ Uses social media responsibly ☐ Can ask and answer questions ☐ Knows how to extend and respond to a greeting ☐ Introduces self and others ☐ Uses basic manners ☐ Gives and receives a compliment ☐ Responds to a request ☐ Understands the concept of a friend ☐ Knows how to enter and respond to a group invitation ☐ Knows how to have a private conversation ☐ Follows school rules ☐ Knows how to be appropriate with adults ☐ Understands basic conflict resolution skills ☐ Understands people can have different opinions ☐ Can read and interpret emotions of self and others ☐ Practices good sportsmanship	Understands how to help others in the home, class, and community Learns skills necessary to access the community Discusses volunteer opportunities Explores personal interests and hobbies Involved in school-based extracurricular activities

Secondary Transition Guide For Students Who Are DHH 8th Grade

Student Name:	Date:
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Secondary Transition Guide For Students Who Are DHH 9th Grade

Student Name:	Date:
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Self-Advocacy	Career/Skill Development	Academic Development/ Educational Goals	Independent Living Skills	Social Skills	Community Involvement/Extra- curricular Activities
□ Attends IEP/involved □ Develops awareness of names of agencies that offer vocational rehabilitation services, audiological services, etc. □ Presents about accessibility needs (letter, Prezi, PowerPoint, etc.) □ Advocates for individual needs using socially appropriate skills □ Defines personal functional use of hearing levels □ Aware of Deaf culture □ Knows how and when to protect hearing □ Knows how to access an interpreter □ Aware of methods for using the phone (i.e., texting, video relay)	□ Continues career exploration/interest inventories □ 3-4 skills and talents known □ Knows the importance of being on time □ Drafts and/or completes resume/portfolio/job application	□ Is informed of implications of personal reading and math levels □ Learns and uses various communication choices effectively □ Continues awareness of personal learning styles and habits necessary for success □ Reviews choice of Michigan Merit Curriculum (MMC/diploma), Personal Curriculum, or Certificate of Completion □ Reviews EDP and aligns courses with school guidance counselor □ Begins learning test-taking strategies □ Consistent attendance □ Takes responsibility for assignments	Uses necessary vocabulary for personal daily needs (i.e., banking, cooking, grocery shopping, etc.) □ Begins planning to obtain driver's license, or state ID □ Identifies personal leisure activities □ Practices appropriate use of technology (i.e., etiquette, safety) □ Exposure to emergency safety rules □ Knows emergency contact information □ Practices personal safety habits □ Aware of good nutrition practices □ Requests an interpreter for after-school activities (i.e., sports, practices, clubs, etc.) □ Dresses appropriately	□ Initiates a conversation □ Uses social media responsibly □ Can ask and answer questions □ Knows how to extend and respond to a greeting □ Introduces self and others □ Uses basic manners □ Gives and receives a compliment □ Responds to requests □ Understands the concept of a friend □ Knows how to enter and respond to a group invitation □ Knows how to have a private conversation □ Follows school rules □ Is appropriate with adults □ Practices effective conflict resolution skills □ Understands people can have different opinions □ Apologizes when necessary □ Practices good sportsmanship	□ Discusses volunteer opportunities to encourage and assist members of the community □ Practices skills necessary to access the community (restaurants, grocery store, etc.) □ Mentors younger DHH students □ Practices appropriate behaviors and skills in extracurricular activities

Secondary Transition Guide For Students Who Are DHH 10th Grade

Student Name:	Date:
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Self-Advocacy	Career/Skill Development	Academic Development/ Educational Goals	Independent Living Skills	Social Skills	Community Involvement/Extra- curricular Activities
□ Attends IEP/involved □ Demonstrates a knowledge of agencies invited and included in the IEP □ Presents about accessibility needs (letter, Prezi, PowerPoint, etc.) □ Advocates for individual needs using socially appropriate skills □ Defines personal functional use of hearing levels □ Begins gathering personal information documents: current audiological and otological reports or permanent statement of hearing loss, birth certificate, social securi y card, driver's license/state ID □ Aware of Deaf culture □ Knows how and when to independently access an interpreter (includes school and community) □ Aware of methods for using the phone (i.e., texting, video relay)	Continues career exploration/interest inventories Skills and talents known Updates resume Completes job application Completes practice job interviews Job shadow - if possible Researches qualifications and requirements for chosen career path Explores how to do a job search Consistently on time	 □ Develops a recognition of implications of personal reading and math levels □ Learning styles more clearly defined □ Able to use and choose effective communication options depending on the environment □ Knows test-taking strategies □ Knows test-taking accommodations he/she needs □ Takes responsibility for assignments 	Uses necessary vocabulary for personal daily needs (i.e., banking, cooking, grocery shopping, etc.) Applies for driver's license, or state ID card Identifies personal leisure activities Names community resources (travel, support agencies, etc.) Practices appropriate use of technology (i.e., etiquette, safety) Exposure to emergency safety rules Knows emergency contact information Practices personal safety habits Aware of good nutrition Explores possible technology and assistive technology/adaptive assistance Dresses appropriately	☐ Initiates a conversation ☐ Uses social media responsibly ☐ Can ask and answer questions ☐ Extends and responds to a greeting ☐ Introduces self and others ☐ Uses basic manners ☐ Gives and receives a compliment ☐ Responds to requests ☐ Understands the concept of a friend ☐ Knows how to enter and respond to a group invitation ☐ Knows how to have a private conversation ☐ Follows school rules ☐ Is appropriate with adults ☐ Uses effective conflict resolution skills ☐ Demonstrates respect for differing opinions ☐ Apologizes when necessary ☐ Practices good sportsmanship	Communicates abouth volunteer opportunities Obtains skills necessary to access the community Mentors younger students who are DHH Practices appropriate behaviors and skills in extracurricular activities

Secondary Transition Guide For Students Who Are DHH 11th Grade

Student Name:	Date:
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Self-Advocacy	Career/Skill Development	Academic Development/ Educational Goals	Independent Living Skills	Social Skills	Community Involvement/Extra- curricular Activities
 □ Attends IEP/involved □ Participates in invitation list for IEP meetings when appropriate □ Knows agency names needed for post high school support □ Presents about accessibility needs (letter, Prezi, PowerPoint, etc.) □ Advocates for individual needs using socially appropriate skills □ Defines personal functional use of hearing levels □ Begins gathering personal information documents: current audiological and otological reports or permanent statement of hearing loss, birth certificate, social securi y card, driver's license/state ID □ Can define ADA □ Aware of Deaf culture □ Knows how and when to protect hearing □ Knows how and when to independently access an interpreter (includes school and community) □ Aware of methods for using the phone (i.e., texting, video relay) 	Completed career exploration/interest inventories, attend a career fair Skills and talents known Consistently on time Communicates with an adult who is DHH in the field of interest Resume completed Completes practice job application and interview Writes cover letter Writes follow-up letters Job shadows Researches qualifications and requirements for chosen career path Identifies organizations for skilled training and/ or colleges for chosen career path—consider retaking ACT, SAT, depending on scores required for admission at chosen school Knows job accommodations needed Knows how to disclose disability to employer Researches available and appropriate scholarships Tours MCTI or other vocational sites/ universities, etc.	 □ Knows implications of personal reading and math levels □ Learning styles known □ Knows test-taking strategies □ Reviews diploma requirements for graduation □ Knows test-taking accommodations he/she needs □ Takes responsibility for assignments □ Can use various communication choices effectively 	□ Is able to use necessary vocabulary for personal daily needs (i.e., banking, cooking grocery shopping, etc.) □ Can explain debit card, checking account, savings □ Can arrange transportation □ Identifies personal leisure activities □ Knows emergency safety rules □ Knows emergency contact information □ Practices appropriate technology etiquette/safety □ Dresses appropriately □ Practices personal safety habits □ Knows good nutrition practices □ Registers for guardianship □ Registers to use selective services	☐ Initiates a conversation ☐ Asks and answers questions ☐ Uses social media responsibly ☐ Extends and responds to a greeting ☐ Knows how to introduce himself and others ☐ Uses basic manners ☐ Gives and responds to a compliment ☐ Responds to a request ☐ Understands concept of a friend ☐ Knows how to enter and respond to a group invitation ☐ Knows how to have a private conversation ☐ Follows school rules ☐ Is appropriate with adults ☐ Practices effective conflict resolution skills ☐ Demonstrates respect for differing opinions ☐ Apologizes when necessary ☐ Uses self-control strategies ☐ Practices good sportsmanship	□ Engages in volunteer opportunities □ Obtains skills necessary to access the community □ Mentors younger students who are DHH □ Practices appropriate behaviors and skills in extracurricular activities

Secondary Transition Guide For Students Who Are DHH 12th Grade

Student Name:	Date:
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Self-Advocacy	Career/Skill Development	Academic Development/ Educational Goals	Independent Living Skills	Social Skills	Community Involvement/Extra- curricular Activities
 □ Attends IEP/involved □ Opens MRS file (gathers necessary documents, attends orientation meeting, meets with his/her MRS representative, etc.) □ Presents to teachers/employers about accessibility needs (letter, Prezi, PowerPoint, etc.) □ Distinguishes parts of the IEP document that assist with self-advocacy needs □ Advocates for individual needs using socially appropriate skills □ Defines personal functional use of hearing levels □ Knows DHH rights and how ADA laws affect them in the school and workplace □ Knows where and how to access support for job, school, and independent living □ Aware of Deaf culture □ Knows how and when to protect hearing □ Knows how and when to independently access an interpreter (includes school and community) □ Aware of methods for using the phone (i.e., texting, video relay) 	Completed career exploration/interest inventories Completes job application and interview Skills and talents known Consistently on time Communicates with an adult who is DHH in the field of interest Resume with current updates and a completed cover letter(s) Writes follow-up letters Job shadows - when appropriate Identifies colleges offering chosen career path; considers retaking ACT, SAT depending on scores required for admissions at chosen school Applies to colleges or programs offering chosen career path Knows job accommodations needed Knows how to disclose about disability to employer Applies for available and appropriate scholarships Attends a college or career exploration event	 □ Knows implications of personal reading and math levels □ Learning styles known □ Knows and uses test-taking strategies □ Takes responsibility for assignments □ Knows and requests test-taking accommodations he/she needs □ Can use various communication choices effectively and independently □ Explores college living tips/dorm life □ Completes FAFSA □ Takes compass test for community college enrollment □ Meets with disability supports coordinator at college/program of choice 	Uses necessary vocabulary for personal daily needs (i.e., banking, cooking, grocery shopping, etc.) Prepares initial housing budget (down payment, deposit, furniture, utilities, etc.) Opens a checking or savings account Can arrange transportation Identifies options for future living arrangements Dresses appropriately Knows laundry skills, including procedures to operate appliances Knows basic cooking skills, including procedures to operate appliances Identifies personal leisure activities Practices appropriate use of technology (i.e., etiquette, safety) Knows emergency safety rules Knows emergency contact information Practices personal safety habits Knows good nutrition practices Knows basic healthcare practices Able to make healthcare appointments Responsible for taking prescribed medicines as directed Registers for guardianship Registers to use selective services Knows tax return responsibilities	☐ Initiates a conversation ☐ Can ask and answer questions ☐ Uses social media responsibly ☐ Extends and responds to a greeting ☐ Introduces self and others ☐ Uses basic manners ☐ Gives and receives a compliment ☐ Responds to requests ☐ Understands concept of a friend ☐ Knows how to enter and respond to a group invitation ☐ Knows how to have a private conversation ☐ Follows school rules ☐ Is appropriate with adults ☐ Practices effective conflict resolution skills ☐ Demonstrates respect for differing opinions ☐ Apologizes when necessary ☐ Uses self-control strategies ☐ Practices good sportsmanship	□ Engages in volunteer opportunities □ Has knowledge of agencies available for DHH services □ Obtains skills necessary to access the community □ Mentors younger students who are DHH □ Practices appropriate behaviors and skills in extracurricular activities

Secondary Transition Guide For Students Who Are DHH Postsecondary

Student Name:	Date:
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Self-Advocacy	Career/Skill Development	Academic Development/ Educational Goals	Independent Living Skills	Social Skills	Community Involvement/Extra- curricular Activities
 □ Attends IEP/involved □ Presents about accessibility needs (letter, Prezi, PowerPoint, etc.) □ Knows agencies available for DHH services □ Advocates for individual needs using socially appropriate skills □ Defines personal functional use of hearing levels □ Understands ADA and DHH rights □ Aware of Deaf culture □ Aware of the need to protect hearing □ Knows how and when to access an interpreter □ Is aware of methods for using the phone (i.e., texting, video relay) 	Completed career exploration Skills and talents known Job shadow, when appropriate Consistently on time Resume if applicable Knows and uses transportation options	 ☐ Knows reading and math levels ☐ Learning styles known ☐ Can use various communication choices effectively and independently (technology, ASL, written expression, VRS, etc.) ☐ Takes responsibility for assignments ☐ Knows and uses test-taking strategies ☐ Knows test-taking accommodations he/she needs 	Aware of banking skills Prepares initial housing budget (down payment, deposit, furniture, utilities, etc.) Knows health and hygiene terms Dresses appropriately Demonstrates basic cooking and measurement skills Identifies options for future living arrangements Knows laundry skills, including procedures to operate appliances Knows basic cooking skills, including procedures to operate appliances Discusses personal leisure activities Practices appropriate use of technology (i.e., etiquette, safety) Exposured to/knows emergency safety rules Knows emergency contact information Practices personal safety habits Knows good nutrition practices Knows basic healthcare practices Able to make healthcare appointments Responsible for taking prescribed medicines as directed Knows tax return responsibilities Identifies personal leisure activities	☐ Initiates a conversation ☐ Can ask and answer questions ☐ Extends and responds to a greeting ☐ Introduces self and others ☐ Uses basic manners ☐ Gives and receives to a compliment ☐ Responds to requests ☐ Understands concept of a friend ☐ Knows how to enter and respond to a group invitation ☐ Knows how to have a private conversation ☐ Follows school rules ☐ Is appropriate with adults ☐ Practices effective conflict resolution skills ☐ Demonstrates respect for differing opinions	□ Engages in volunteer opportunities □ Obtains skills necessary to access the community □ Knows agencies available for DHH services □ Mentors younger students who are DHH □ Practices appropriate behaviors and skills in extracurricular activities □ Knows and accesses community places for groceries and clothes □ Responsible for selecting and ordering at restaurants □ Investigates participation in community sports or organizations

Contributors

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References

<u>Minnesota Transition Guide for Teachers of the Deaf/Hard of Hearing (DHH)</u>, 2013. www.cehd.umn.edu/DHH-Resources/Transition-Guide/default.html

MI School Data

www.mischooldata.org/

Resources

<u>Michigan Department of Education-Low Incidence Outreach (MDE-LIO)</u> www.mdelio.org/

Michigan Rehabilitation Services

www.michigan.gov/mdhhs/0,5885,7-339-73971_25392---,00.html

National Deaf Center (formerly Pepnet2)

www.nationaldeafcenter.org/

Gallaudet University: Laurent Clerc National Deaf Education Center

www3.gallaudet.edu/clerc-center/info-to-go/transition.html

National Technical Institute for the Deaf: DeafTec

www.deaftec.org/about